

Minutes
Iowa Private Academic Libraries
Annual Meeting
10 March 2006
Morningside College, Sioux City, Iowa

The Business Meeting was called to order at 1:45 p.m. by Daria Bossman.

The minutes which had been distributed earlier were approved. (Moved by Dan Boice and seconded by Rich Doyle).

The treasurer reported that there is \$6697.71 in the checking account, \$2,108.68 in the money market account and \$9.45 in the required savings account at Linn Area Credit Union in Cedar Rapids, IA.

Old Business:

Sheryl Taylor explained the process by which the by-laws were changed using an online form as a special meeting. There were 27 responses (all yes) to the change in by-laws. It was agreed that this process will be used as needed in the future.

The need to establish a late fee for the IPAL EBSCO contract was discussed. The steering committee decided to have a late fee of \$50 or 1% of the individual library's invoices for slow payment. EBSCO is quite insistent on its payment schedule.

The need to update the IPAL history was discussed once again. Elizabeth Kaschins does not appear to be able to do it. Robin Martin suggested that all contribute information to help a volunteer accomplish this task. Long time members are encouraged to assist.

New Business:

The attempt to get funding from the Iowa College Foundation for a one time OCLC WorldCat Analysis of member libraries' holdings was discussed by Daria Bossman. Rich Doyle stated the ICF Library Challenge monies will be distributed in May. Some member libraries receive these funds and others do not.

The slate of steering committee members for the coming year was presented. Mary Anne Knefel moved to accept and Dan Boice seconded. The Steering Committee for 2006-2007 is:

Chair: Rich Doyle, Coe College

Vice Chair/Chair Elect: Mary Heinzman, St. Ambrose University

Secretary/Treasurer: Linda Scarth, Mount Mercy College

Steering Committee: Karen Lehmann, Wartburg College; Liz Grimsbo, Simpson College; Nancy Carroll, Clarke College; Joyce Meldrem, Loras College

Past Chair: Daria Bossman, Morningside College

Buena Vista University will continue to do the IPAL statistics for one more year. A new volunteer will be needed. It was agreed that the statistics are useful but that several changes are in order. Rich Doyle requested that the suggested changes come to the Steering Committee and that the committee may also suggest changes/additions.

Other Business:

Kevin Engel reported via email that the information from vendors should be available by mid-March and that final choices must be made by early June so everything is finalized by mid June.

Some colleges have had billing problems because of the way the various vendors work with individual libraries and groups of libraries. We need to continue to try to smooth the process.

Rich Doyle suggests that:

1. one institution lead in resolving billing issues such as those for Annual Reviews, and
2. BCR be asked to serve as the conduit for paying some of these database subscription bills.

Mary Wegner spoke briefly reminding members that the ILA Leadership Institute application deadline is March 31, 2006. She also said that the Executive Director of BCR is stepping down and that input is requested on the new person.

Daria Bossman recognized the service of the steering committee and thanked Sheryl Taylor for her guidance. She welcomed the new steering committee members and thanked Julie Hansen and Mary Heinzman.

Two retiring members were recognized: Christopher McKee (Grinnell College) and Lois Smith (Central College).

Davida Sabine, new director at Vennard College was introduced. Other new librarians were introduced or mentioned.

Rich Doyle was given the gavel and Daria Bossman was applauded for her good work this last year.

Meeting adjourned.

Respectfully submitted,

Linda L. Scarth